

REQUIRED TRAINING

Name: _____

SERVICES SUBCONTRACTOR TECHNICAL REPRESENTATIVE

Z #: _____

General LANL Requirements	EDS Course #	Date Completed	Initials
GET Training	5668		
Initial Security Briefing	9369		
Annual Information Security Refresher	47075		
EMS Training (TP 7215)	32461		
Annual Security Refresher - Includes TSCM Requirement (# 21208)	1425		
IWM Overview (TP 6957)	31881		
Substance Abuse Awareness (TP 458)	42095		
Traffic Safety and Special Materials Convoys (TP 9311)	42903		
Export Control for LANS Employees (TP 4797)	21208		
Web-Based Ethics Training for LANS Employees (TP 9795)	44486		
LANL Charging Practices (Required for those who enter time)	48032		
L AND/OR Q CLEARED PERSONNEL			
Preventing Compromise Briefing	44971		
Unauthorized Disclosure Training - For All Q-Cleared Personnel	35045		
Integrated Safeguards and Security Management	44559		
ADEP Required Training		Date Completed	Initials
EP QAP	TP 9424/AC 4363		
EP-DIR-QAP-0001,R2 Quality Assurance Plan for the Environmental Programs	43369		
EP-DIR-SOP-2011,R4 Personnel Training and Qualification	49774		
EP-DIR-SOP-4004 R1, IPC 1 Records Transmittal and Retrieval Process	45796		
EP-DIR-SOP-4001, R4 Document Control	46049		
EP-DIR-SOP-4003, R2 Records Management	46048		
EP-DIR-SOP-5006, R0 Control of Measuring and Test Equipment	42908		
EP-DIR-SOP-8001, R0 Inspection, Test, and Acceptance	42909		
ADEP Reporting Requirements for Abormal Events	TP 10468/AC 5166		
SOP-5228, R0 ADEP Reporting Requirements for Abnormal Events	48646		

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Pueblo Complex Resident Training			
Pueblo BEP (TP 7766)	45751		
EP-ASSIGNED TRAINING			
EP Services STR Core Requirements	TP 10362/AC 4695	Date Completed	Initials
Supervising Fitness for Duty*	13417		
Maintaining a Respectful Workplace*	34531		
QP-4.12 R0 Documenting Oral Communications	30721		
SOP-4005 R 0 Peer Review Process	48203		
SOP-0002, R0 Environmental Subcontracts Management	47757		
Services Subcontractor (STR) Technical Representative Training - Classroom Training	45251		
P101-18 R0 Procedure for Pause/Stop Work (Supersedes LIR 401-10-01.1 Stop Work and Restart)	44514		
P-840-1 Procurement Quality Procedure Overview (Briefing)	46233		
P 840-1 Procurement Quality (Read and Sign) *	46982		
P 315 Conduct of Operations Manual*	44577		
P-101-12 ES&H for Subcontractors*	44334		
AP-1013 Ratification of Unauthorized Commitments*	48184		
AP-6162 Blanket Subcontracts*	48185		
AP-6163 Letter Subcontracts*	48187		
AP-6166 Task Orders*	48188		

* Available on the Virtual Training Center. All others are on the WES web page.

Reviewed and Approved: _____

Date: _____