LANL Virtual Supplier Forum

Tamara Greenwood
ASM – LANL Supplier Management, Manager

March 23, 2022
Agenda

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Topics

(5 min) Introduction
Tamara Greenwood
Supplier Management, Manager

(15 min) Air Quality Requirements
Vince Carretti
EPC-CP Air Quality Compliance

(30 min) NM PTAC Services
Karen Medina
Procurement Technical Assistant Center

(30 min) Invoicing in Ariba
Michelle Bustos
Accounts Payable Team
Air Quality Requirements for Subcontractors & Suppliers

Environmental Compliance Programs Group
Air Quality Compliance Team

March 23, 2022
Air Quality Overview

• LANL operates under an Air Quality Title V Operating Permit that includes approximately 40 sources and facility-wide conditions and emission limits.
• Exhibit F includes sections with AQ requirements for subcontractors.
• New projects must be reviewed for air quality requirements through the Integrated Review Tool (IRT) https://edwebapps.lanl.gov/irt/home.aspx
Air Quality Overview

• The following slides present information on common air quality issues including:
  – Bringing fuel-burning and particulate-generating equipment on site
  – Asbestos Notifications
  – Refrigerants (ozone depleting substances)
Air Emission Sources – Exhibit F.44

• Fuel burning and particulate generating equipment may require air permitting from NMED prior to installation or use:
  – Boiler, generator, heater, HVAC system with fuel burning component
  – Crusher, chipper, shredder
  – Cooling tower, paint booth, concrete batch plant

• **Subcontractor** is responsible for obtaining all necessary permits and relocation notices for their equipment, and providing copies to STR.

• Air permitting **is not** required for mobile equipment which is driven to perform its job (graders, backhoes, forklifts, etc).

• Air permitting or notifications are not required for temporary portable sources such as rental equipment or subcontractor sources, provided the equipment is “on-site for less than 12 months”.

Air Emission Sources (cont)

• Subcontractor should provide list to STR of subcontractor owned or rented equipment to be used during project on Attachment F16-1, *Major Equipment Declaration*.

• Contact EPC-CP (Margie Stockton, 665-3289, airreview@lanl.gov) as early as possible to determine air permitting requirements.
Asbestos Notifications – Exhibit F.51 and F.61

Air Quality regulations require 10-day Advance Notification to NMED for all demolition projects, and for renovation projects where asbestos-containing materials are disturbed.

**Advanced Notification Required for:**

- **Demolition projects** that involve load bearing structures (whether asbestos is expected to be present or not).
- **Roof replacement projects** (whether asbestos is expected to be present or not).
- **Renovation projects** that disturb asbestos-containing materials above the following quantities: >260 linear feet, >160 square feet, or >35 cubic feet
- **NOTE:** This Air Quality Notification is in addition to, and separate from demolition notification requirements under the LANL RCRA permit
Refrigerant Disposal – Exhibit F.60

• LANL is required by federal law to document the proper maintenance, service and/or disposal of refrigeration equipment.
• Refrigerant at LANL is government owned property and must be offered to DoD prior to considering any other disposal or recycle option.
• For the disposal of refrigerant-containing equipment, all work must be performed by EPA-certified technicians.
• The technicians must evacuate the refrigerant to EPA’s evacuation levels while using certified recovery equipment.
• Documentation of proper disposal is required, and must include company name, location of the appliance, date of recovery and type and amount of refrigerant recovered for each appliance.
• If LANL’s In-House technicians are used for the recovery of refrigerant, they will ensure these federal requirements are met and will ensure that an evacuation label is applied to the equipment to indicate that refrigerant and oil have been evacuated from the unit.
• If LANL In-House technicians are not used for the recovery of refrigerant, then contact EPC-CP for further guidance and direction.
Air Quality Contacts

Contact us with questions or concerns:

• Refrigerants and Halons (refrigerants@lanl.gov):
  - Sabrina Sanchez-Valdez, 667-6616

• Asbestos and Demolition (asbestosair@lanl.gov):
  - Richard Sturgeon, 665-2167

• All other AQ issues (airreview@lanl.gov)
  - Margie Stockton, 665-3289

Group Leader: Steve Story, 665-2169
Team Leader: Margie Stockton, 665-3289
EPC-CP Group Office: 667-0666
New Mexico PTAC Overview

Therese Rivera, NMPTAC Statewide Program Manager
Procurement Technical Assistance Program (PTAP)

- Authorized by Congress –1985
- Grant program funded by Department of Defense
  - Established to expand the number of businesses capable of participating in government contracts.
  - Nationwide network of procurement professionals who help businesses compete for and perform contracts with the DoD, other federal agencies, state & local governments and with government prime contractors.
New Mexico PTAC

Mission:
Counsel, train, and assist New Mexico business owners to obtain government contracts, thereby advancing economic growth in New Mexico

Started in New Mexico in 2009
Funded by DoD and the State of New Mexico general fund (GF)

Administered by the Santa Fe Community College
NMPTAC Offices

Santa Fe Community College – Main Office
  Statewide Program Manager, Therese Rivera
Albuquerque – CNM/Workforce Training Center
  2 PTAC Advisors + 1 Administrative Assistant
    Elythia McAnarney, Steve Hogan + Tracey Edwards
ABQ Hispano Chamber of Commerce
  1 PTAC Advisor – Steve Stewart
Santa Fe/Northern New Mexico – Higher Education Center
  1 PTAC Advisor – vacant
Las Cruces – Arrowhead Center
  1 PTAC Advisor – Karen Medina
Clovis – located at the SBDC
  1 PTAC Advisor – Jonnie Loadwick
PTAC Roadmap of Services

Step 1: Discuss client goals; Explain PTAC services; research NAICS

Step 2: SAM registration & SBA profile; Bid Match

Step 3: Federal certification eligibility; marketing materials

Step 4: Market research; review marketing materials

Step 5: Start marketing plan; next steps . . .

After Steps 1-5 we counsel clients throughout the contract lifecycle
NMPTAC’s Services (virtually/hybrid)

Determining Suitability for Contracting
Securing Necessary Registrations:
• System for Award Management (SAM)
• Other government vendor databases (state/local/federal), State of NM/GSD, UNM, DOT, Sandia, LANL (Arriba System)
SBA certifications: 8(a), WOSB, HUBzone, Mentor Protégé, and other certifications such as the VA Verification
Cybersecurity trainings/updates
Marketing/Networking Events – Gov’t to Business (G2B Outreach)
Market Research – which agencies are buying what you are selling
Identifying Bid Opportunities
Proposal Preparation/Review
Contract Performance Issues
Preparing for Audit
PTAC Trainings

PTAC provides No-Cost Workshops including:

- Introduction to Government Contracting Basics
- Federal Certifications Workshop
- Marketing to the Government
- Cybersecurity
- Contract Ready I-V Part Series:

Upcoming Events

**March**
16th – Cannon AFB 3rd & 4th Quarter Forecast Preview

**April**
7th – SBA/VA Outreach Event
12th – Doing Business with SNL
14th – Cyber Security Webinar

**May**
10th – Marketing to the Government (WESST)
11th – VA Federal Matchmaking Event

**June**
8th – Government to Business Outreach (State and Local)
23rd – Intro to Government Contracting (SBDC Los Lunas)
PTAC Statistics

- NMPTAC program year: April 1, 2020 to March 30, 2021
  - New Clients: 448
  - Active Clients: 677
  - Counseling hours: 1,900
  - Participated events: 83
  - Dollar value of federal/state contracts: $91.7 million
Contact Information

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karen.medinal1@sfcc.edu
http://www.nmptac.org
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Michelle Bustos
Accounts Payable-Invoicing in Ariba

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