

LAPA Meeting Minutes
July 12, 2006

- I. Attendance
- a. Chair of this meeting: Jason Stairs
 - b. Secretary of this meeting: Fran Stephens
 - c. Members in attendance

Name	Organization	E-mail
Zachary Baker	CCS-1	Zbaker
Michael Blair	EES-2	Mblair
Amy Clarke	MST-6	Aclarke
Michael Demkowicz	MST-8	Demkowicz
Christian Diaconu	T-12	Cvdiaconu
Roderick Fry	C-IIAC	Rfry
Alicia Garcia-Lopez	B-3	Acgl
Joseph Hickey	B-3	Jhickey
Kevin Houston	B-2	Khouston
Hongbo Li	C-IIAC	hongbo
Nathan Mara	MPA-CINT	Namara
Vincent Pons	C-IIAC	Vpons
Chandra Savage Marsden	C-PCS	Chandra
Jason Stairs	C-PCS	Jstairs
Fran Stephens	C-IIAC	Fhs
Jackie Veauthier	C-IIAC	Veauthier
Nenad Velisavljevic	DE-9	Nenad
Mary Anne With	STB-EPPO	With

- II. Committee Reports
- a. Finance Committee (Kevin Houston)
 - i. Committee met on June 22. Chairs of committees gave budget estimates.
 - ii. KH met with MAW on July 11 to discuss the draft budget. The numbers will change slightly, but the budget is close to complete.
 - iii. KH will draft a letter to MAW with the draft budget as an attachment. The letter will ask for organizations to which to direct the funding request.
 - iv. MAW said morale funds (for food, socials) are distributed in December, but the budget requests should be in ASAP. Operational funds (for computers, etc) will be solicited from divisions.
 - b. Policy Committee (Fran Stephens)
 - i. Committee met on July 1. Progress is being made on the draft by-laws
 - ii. The committee will archive their discussions to help future LAPA executives to interpret the by-laws.

- iii. Student Association contacted Jason Stairs to tell him about their elections process. It happens via email, with one student nominated to tally votes. The Policy and Communications committees may work on a more efficient on-line voting process.
 - iv. Committee will meet again July 17 at lunchtime in Otowi.
 - c. Conversion Committee (Nate Mara)
 - i. Will be sending out emails to recently-converted to solicit people who are willing to present their experiences.
 - ii. Marius Stan (MST) has been scheduled to make a presentation: July 25, 1:20, MSL. Check postdoc calendar for updates.
 - iii. MAW has compiled a list of recently converted postdocs for the committee's use.
 - d. Careers Committee (Joseph Hickey)
 - i. Seeking input on what activities should be priorities.
 - ii. Bring company reps to LANL? Yes, like 3M contact recently.
 - iii. Resume database? Sent on CD to companies?
 - iv. MAW said upper management pushed back on the idea of a career fair in the past. May be time to ask again.
 - v. Compile alumni contact list. Can be augmented with the Postdoc Exit Interview. Discuss this at next LAPA meeting.
 - e. Social Committee (Mike Demkowicz)
 - i. Risk Manager has approved postdoc socials. MD is going to get this in writing.
 - ii. Next social: July 19, 5:30, Central Ave Grill. Check postdoc calendar for updates.
 - f. Communication Committee (Jason Stairs)
 - i. Committee chairs and other LAPA members should contact Jason with updates for LAPA website.
 - ii. Anastasio popped in to the last postdoc social, and he said he hadn't received the introduction letter that the Comm. Committee had sent about 1 month ago. JS gave verbal intro, and Anastasio seemed impressed and enthusiastic. MAW has been in touch with Director's office and a response to the LAPA letter is being formulated. When response is received, Comm. Committee will contact Los Alamos Newsletter.
 - iii. Will prepare a poster to be presented at the upcoming Student and Postdoc Symposium 2006 (August 3?). Poster booth will contain committee sign-up sheets, info on LAPA, General Assembly meeting schedule, socials schedule, etc.
 - iv. Joseph Hickey asked: Can we get email addresses for each committee so that email can be sent from a committee instead of from personal addresses?

III. Logo

- a. Jason Stairs' brother-in-law, a graphic designer, prepared 9 sample LAPA logos. Alicia Garcia-Lopez prepared 2 more; 1 of these logos was chosen for consideration since the 2 options were very similar. Of the 10 logos,

the meeting attendees voted for 3 choices (numbers 1, 6, 10) as the top choices.

- b. General consensus was that the Omega bridge and mountains could be featured in the logo. It was suggested that the bridge be prominent. It was suggested that the logo look good in color and in black and white. The phrase “Established 2006” or “Est. 2006” will be added to the logo.
- c. JS will bring these suggestions back to the graphic designer and the logos will be refined.
- d. Temporarily, the Communications Committee will choose an “acting” logo for use on the upcoming poster (see II-f-iii).
- e. Final logo decisions will be made by vote of the General Assembly at the August meeting.

IV. Foreign Nationals Committee: formation?

- a. It was suggested that there be a foreign nationals committee in LAPA.
- b. MAW pointed out that a new Foreign National advisor has been hired by LANL, so any LAPA committee for foreign nationals will interface with that person.
- c. Persons interested in chairing this committee should contact Fran Stephens (policy committee).