

**Company Questionnaire
to initiate a
Non-Disclosure Agreement (NDA)**

To initiate an NDA with LANL:

Please complete and return the attached Company Questionnaire to the Administrative Contact listed below. The NDA will be with Los Alamos National Security (LANS), LLC, operator of Los Alamos National Laboratory (LANL).

Please review the attached Draft Agreement

What to expect after the completed questionnaire is returned:

- The LANS/LANL Contract Administrator will prepare the Agreement and execute it for LANS/LANL.
- ~~At~~ The Agreement will be forwarded to your Company's administrator to obtain a Company signature/execution. Your Company will retain the Agreement and return, via email or FAX, a copy of the fully executed Agreement to the Contact Administrator below.

An Agreement will not be prepared or signed without the return of this questionnaire.

Please remember:

An NDA constitutes *an exchange of information only*. If work of any kind is to be performed, another type of contractual mechanism is required. For an overview of LANL Technology Transfer (TT) Contractual Mechanisms, please visit the LANL TT website at:
www.lanl.gov/source/orgs/tt/pdf/partnering/tt_mechs_web.pdf

For NDA questions contact:

Debbie Gonzalez

Email: nda@lanl.gov

Phone: (505) 667-5841

FAX: (505) 665-0154

Or

FED EX Address

Los Alamos National Laboratory
Attn: Debbie Gonzalez, Drop Pt 00132501U, MS C333
Bikini Atoll Road, Bldg. SM-30
Los Alamos, NM 87545
Telephone: (505) 667-5841

The information collected in this questionnaire is necessary to complete the Non-Disclosure Agreement.

1. Please fill in the following participant information:

Company's legal name:

Division:

Website:

Business mailing address:

City:

State:

Zip Code:

Country/Province:

2. For Non-U.S. Company(ies), please identify the country(ies) of ownership:

3. If this is a Unilateral-In NDA (only the Company is disclosing proprietary information) skip to Question #4.

If this is a Bilateral (two-way disclosure) or a Unilateral-Out (only LANS/LANL disclosing proprietary information), will LANS/LANL proprietary information be shared with Company employee(s) who are not U.S. citizens or permanent resident aliens?

NO

If YES, please identify the country(ies) of citizenship:

4. Is the Company (check all that apply):

Academic Institution

Small Business (0 - 200 employees)

Not-for-Profit Business

or

Foreign Government

Large Business (over 200 employees)

State Government

5. Participant Contact Information:

Technical Contact:	
Title (Dr., Mr., Mrs., Ms., etc.): First Name: M.I.: Last Name: Title: Division: Email: Phone: Fax:	Mailing Address (if different than company): City: State: Zip Code: Country/Province:
Administrative Contact: Check if same as the Technical Contact:	
Title (Dr., Mr., Mrs., Ms., etc.): First Name: M.I.: Last Name: Title: Division: Email: Phone: Fax:	Mailing Address (if different than company): City: State: Zip Code: Country/Province:
Signature Authority: Check if same as Technical Contact: or Administrative Contact:	
Title (Dr., Mr., Mrs., Ms., etc.): First Name: M.I.: Last Name: Title: Division: Email: Phone: Fax:	Mailing Address (if different than company): City: State: Zip Code: Country/Province:
Who is your technical contact at LANS/LANL?	
First Name: Last Name: Phone:	