



New Mexico Non-Taxable Transaction Certificate (NM NTTC) Request Form

Below is the form that needs to be completed and submitted to CFO-DISB in order to supply a NM NTTC to a vendor requesting a NTTC (usually referred to as a Tax Exempt Certificate). Please have the vendor provide the following information and FAX this form to:

CFO-DISB Accounts Payable
Fax: (505) 665-8357

Any questions, please contact:
Dorene Rodriguez (505)667-4083
Maggie Martinez (505)665-9748
Veronica Sisneros (505)667-7642
Lori Hicks (505)665-7426

Company Name (the name as registered with tax authorities)

_____ or _____
New Mexico CRS Identification Number Federal ID Number or Social Sec. Number
(an 11 digit #: ##-#####-###) (a 9 digit #: ##-#####)

NOTE: Only one or the other number is required. However, if the vendor is registered in the State of New Mexico the New Mexico CRS number must be provided.

Mailing Address

NTTC Type Requested [check all that apply]:

- Type 2: for tangibles for resale, lease, or re-lease, or for purchase by manufacturer
- Type 5: for services for resale, for export, or for services performed on manufactured products
- Type 15: for tangible personal property purchased by qualified federal contractors

Vendor Contact

_____/_____/_____
Phone Number Fax Number Email

Reference information (i.e., Purchase Order #, Customer #, Invoice #, etc.)

Los Alamos National Laboratory Contact/Number, in case of questions