

## U. S. DEPARTMENT OF ENERGY ALBUQUERQUE OPERATIONS OFFICE CLEARANCE REQUEST / RECERTIFICATION / SUITABILITY FORM

<input type="checkbox"/> Applicant <input type="checkbox"/> Contractor <input type="checkbox"/> Incumbent			Contract Number		Date
Name (Last, First, MI)			Date of Birth	Place of Birth	
Social Security Number		Citizenship		Employer	
Job Title		PSAP Position (If Applicable) <input type="checkbox"/> Direct Access / Protection of SNM <input type="checkbox"/> Nuclear Material Production Reactor Operator <input type="checkbox"/> Potential to Cause Unacceptable Damage <i>(Must be justified under separate cover)</i>			
Requestor Name		Group	Telephone Number		Comments

<b>DOE USE ONLY</b>	<input type="checkbox"/> Special Sensitive <input type="checkbox"/> Non-sensitive <input type="checkbox"/> Critical Sensitive <input type="checkbox"/> Non-critical Sensitive				
	Type of Investigation: <input type="checkbox"/> SBI <input type="checkbox"/> BI <input type="checkbox"/> LBI <input type="checkbox"/> PRIS <input type="checkbox"/> NACIC <input type="checkbox"/> NACC <input type="checkbox"/> Other:				

Type of Clearance:

<input type="checkbox"/> AAAP	<input type="checkbox"/> Termination	<input type="checkbox"/> Reinvestigation	<input type="checkbox"/> Extension	<input type="checkbox"/> Upgrade	<input type="checkbox"/> Suitability (DOE ONLY)
<input type="checkbox"/> Reinstate	<input type="checkbox"/> Downgrade	<input type="checkbox"/> Transfer	<input type="checkbox"/> Special Update	<input type="checkbox"/> Initial	<input type="checkbox"/> Recertification

Other: \_\_\_\_\_

<p style="text-align: center;"><b>"Q" CRITERIA</b></p> <input type="checkbox"/> Top Secret Restricted Data <input type="checkbox"/> Top Secret Formerly Restricted Data <input type="checkbox"/> Top Secret National Security Information <input type="checkbox"/> Secret Restricted Data <input type="checkbox"/> Special Nuclear Material (Categories I & II) <input type="checkbox"/> Exclusion Area Access	<p style="text-align: center;"><b>"L" CRITERIA</b></p> <input type="checkbox"/> Confidential Restricted Data <input type="checkbox"/> Secret Formerly Restricted Data <input type="checkbox"/> Confidential Formerly Restricted Data <input type="checkbox"/> Secret National Security Information <input type="checkbox"/> Special Nuclear Material (Category III) <input type="checkbox"/> Confidential National Security Information <input type="checkbox"/> Unescorted Access to a Limited and Protected Area
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**JUSTIFICATION**

*Identify the specific job activity requiring a clearance. Without revealing classified information describe in detail: (1) the duties of the position, (2) the level of classified matter or SNM to be accessed, and (3) the frequency of access.*

<b>CLEARANCE HISTORY</b>	Individual:	<input type="radio"/> holds a DOE clearance <input type="radio"/> held a DOE clearance	Level:	File #:
		<input type="radio"/> holds another agency clearance <input type="radio"/> held another agency clearance	Level:	File #:
		<input type="radio"/> holds Special Access <input type="radio"/> held Special Access	<input type="checkbox"/> SCI <input type="checkbox"/> PAP <input type="checkbox"/> PSAP <input type="checkbox"/> Other:	
		<input type="radio"/> Yes <input type="radio"/> No    Investigation currently in progress <input type="radio"/> Yes <input type="radio"/> No    Pre-employment check conducted (M & O's only)		

<b>ENCLOSURES</b>	<input type="checkbox"/> SF-86, "Questionnaire for Sensitive Position"	<input type="checkbox"/> DOE F 5631.18, "Security Acknowledgement"
	<input type="checkbox"/> SF-171, "Applicant for Federal Employment"	<input type="checkbox"/> DOE F 5631.29, "Security Termination Statement"
	<input type="checkbox"/> F/P Cards (SF-87 Federal / FD 258: Contractors)	<input type="checkbox"/> Other:

**CERTIFICATION**

I certify that the DOE clearance which is being requested/recertified is required in order for the subject to perform official duties of the position described.

Requesting Official (Print)	Organization	Mail Stop	Signature	Date
DOE Official or Contracting Officer/ Technical Representative (COTR)	Organization	Mail Stop	Signature	Date
Contracting Security Official (M & O Official)	Organization	Mail Stop	Signature	Date