

Cleared Foreign National Visitor [Badge Request](#)



Main Badge Office: (505) 667-6901
 Cleared Official Visitors: (505) 667-5587
 Main Fax: (505) 667-1368
 Classified Visits Fax: (505) 667-9194
 Mail Stop T002
 Email: badge@lanl.gov Web: badge.lanl.gov

Note:

- If there is more than one individual listed on the same form, all individuals must be coming for the same visit and have identical visit information.
- Use [Form 982](#) for uncleared foreign national visitors.

Host Information

Point of Contact	Organization	Org. Code	Date of Request	Telephone	Fax #
Contact's Email Address	Name of Host		Host's Clearance Level	Host's Z#	

Host Signature Block

As the host of the visitors described below, I assume full responsibility for adhering to all DOE and Laboratory requirements. I will notify the Badge Office immediately if the visit terminates prior to the stated end date.

 Host Signature *(The host must sign. No designees accepted.)* Date

Visit Information

Start date of visit	End date of visit (<i>Expiration date of badge will be the same</i>)	AVIS no.	MV no.	Citizenship
Access approved by DOE/HQ:		Level	Category	

Badges will not have a magnetic stripe unless specifically requested by checking below.

Encode for: Property Protected/Open Only **Note:** *This badge cannot be encoded for unescorted security area access.*
Do not encode but please include magnetic stripe on back of badge.

A. List all security posts, TA's, and buildings/rooms under your organization's control that will be visited.

IMPORTANT: Only list those in limited areas and above.

<u>Post</u>	TA	Buildings/Rooms		<u>Post</u>	TA	Buildings/Rooms

B. List all security posts, TA's, and buildings/rooms you intend to visit that are under another organization's control.

IMPORTANT: You must obtain prior approval from [the organization responsible for each such area](#) in order to take your cleared foreign national(s) into that area. Only list locations in limited areas and above.

Post	TA	Buildings/Rooms	Owning Organization	Approving Official Name (<i>Print</i>), Title, Signature

Visitor Name <i>(Last, First, Middle)</i>	LANL Escorts <i>(Enter name as it appears on badge.)</i>	Z Number

Badge Office Use Only	
_____ Signature	_____ Date

